



City of Kenora
Committee of the Whole
Minutes
Tuesday, October 10, 2017
9:00 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Dan Reynard
Councillor Louis Roussin
Councillor Sharon Smith

Regrets: Councillor Colin Wasacase

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Manager of Operations & Infrastructure, Matt Broscariol, Manager of Community & Development Services, Devon McCloskey, City Planner, Charlotte Edie, Treasurer, Jon Ranger, Budget & Special Projects Officer

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its October 17, 2017 meeting:-

- Adopt a new Tariff of Fees and Charges By-Law to add storage rental fees for the Kenora Recreation Centre
- Amend the 2017 Capital Budget to commit funds from the Roads Reserve in the amount of \$200,000 to the maintenance of 5 bridges
- Amend the 2017 Operating & Capital Budget to withdraw funds from the Storm Sewer Reserve in the amount of \$70,000 to offset the cost of this additional work
- Adopt Council's 2018 Meeting Calendar

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.1 regarding expenditures to the Kenora Police Services Board as it relates to his spouse who is a member of the Police Services Board and receives remuneration.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held September 5, 2017 and the Special Committee of the Whole meeting held September 25, 2017 be confirmed as written and filed.

D. Deputations/Presentations

Fred Betton, Kenora Condominium Corp 3/5

Mr. Betton and co-presenter Jake Wiebe are representing Kenora Condominium Corporation No. 3 and Jake is here representing Kenora Condominium Corporation No. 5. The two condo corps are better known as Panorama Ridge Phase one and two, located at 1300 and 1350 Huron Street in Keewatin. Both Mr. Betton and Mr. Wiebe are directors of our respective condo corporations and have been given authority by both their Owners and their Boards to make their presentation.

They were present to ask Council to use their authority to allow them to convert each of their buildings to a single water meter. At 1300 Huron Street they have 13 separate water meters and at 1350 Huron Street there are 14 separate water meters. They have been unsuccessful through administration to allow each of the buildings to install and operate on a single meter.

It has been brought to their attention that other condo buildings in Kenora had only one fixed charge as the water is metered through a single meter resulting in significant savings to those owners and residents when compared to their buildings.

The delegation provided an analysis outlining the potential savings to their owners if they are allowed to convert to single meters for each building. The analysis shows that both the Head Waters Condominium and the Island View Condominium each pay one fixed charge per month of \$226.42 whereas our buildings pay a fixed monthly charge of \$1,015.04 and \$1,093.12 respectively. To convert to a single water meter, 1300 Huron Street would save \$9,463.44 annually and 1350 Huron would save \$10,400.40.

Administration has provided a response to the request denying the change and has provided some rationale for the City's position.

Other condo buildings in Kenora of a similar size and larger have a one water meter system and are billed for only one fixed charge of \$226.42. A change to one water meter their building would provide overall savings to our owners of more than \$9,000 a year.

The two condo corporations are looking for fairness. They want to be treated the same as the many buildings that we have brought to your attention that operate on a single meter water system.

Council thanked Mr. Betton and Mr. Wiebe for their presentation and a copy was left with the Clerk.

E. Reports:

1. Business Administration

1.1 August 2017 Financial Statements

Recommendation:

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That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at August 31, 2017.

Discussion: It was questioned if the debt interest could be reported differently possibly quarterly so that they are reflected a little more accurately as it is not allocated. It was also questioned on the tax reporting process for City buildings. Under Provincial Offences could we get it more often than quarterly as it reflects as zero revenue right now, but normally it should be reflected quarterly. The Human Resources budget was \$400,000 and we have only spent \$213,000 to date which in the training and computer maintenance which is showing as underspent. Council is questioning what training has taken place and would like an update. Karen will get the information back to Council. Transit revenues appear to be down and it continues to drop. This is a concern for Council after the significant time that has been invested in increasing the ridership it does not reflect in revenue. The trend in larger communities is to get away from providing parking spaces, but to deter people from parking and encourage transit ridership. Each ridership is subsidized by the taxpayers and this should be looked at. Garage revenue is significantly down and we should have a look at this. Karen will bring information back to Council on this as well. Council would like to see the interest recorded quarterly and finance will make those changes moving forward.

1.2 2017 Bridge Maintenance Unusual Spending Budget Amendment

Recommendation:

That Council hereby approves a re-allocation of \$200,000 to be funded through the Roads Reserves as opposed to Federal Gas Tax funds for the maintenance of five bridges; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its October 17, 2017 meeting to commit funds from the Roads Reserve in the amount of \$200,000 to the maintenance of 5 bridges; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

1.3 2018 Council Meeting Calendar

Recommendation:

That Council hereby accepts the 2018 Council meeting calendar as presented.

Discussion: It was questioned on the timing of Council and if we should consider an evening meeting. Council expressed that we have tried various meeting times and the attendance does not change regardless of the meeting time. The noon meetings appear to have the best attendance.

2. Fire & Emergency Services

No Reports.

3. Operations & Infrastructure

3.1 CWWF 9th St N Budget Amendment

Recommendation:

That Council hereby approves an additional allocation of \$70,000 to be funded through the Storm Sewer Reserve to extend the length of replacement of the 9th Street North Storm Sewer from 30 metres to 80 metres; and further

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That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its October 17, 2017 meeting to withdraw funds from the Storm Sewer Reserve in the amount of \$70,000 to offset the cost of this additional work; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

3.2 Dufresne Island Special Service bylaw

Recommendation:

That Council approves under Section 326 of the Municipal Act, the creation of a bylaw to address the Special Service for the area commonly known as the North Side of Dufresne Island specifically, the creation of an access road and parking area; and further

That three readings be given to a bylaw for this purpose; and further

That the funds approved for use by Council on June 20, 2017 in the amount of \$100,000 from the Dufresne Island Reserve be applied to this project as described therein; and further

That the remaining \$325,000 project cost be initially funded through reserves, such that the construction of the Special Services can be completed in 2018, with the reserve funds being recouped by splitting evenly the \$325,000 cost amongst 28 lot owners benefitting from this project, to be recovered through lump sum or annual payments.

3.3 LAS Electric Truck Pilot Program

Recommendation:

Whereas municipalities purchase and maintain fleet vehicles in order to provide necessary services to their communities; and

Whereas emerging electric vehicle and hybrid technologies have the potential to significantly improve the environmental impact of municipal fleets by reducing their GHG emissions; and

Whereas municipal fleet managers make significant and costly decisions on the fleet vehicles they purchase and these vehicles may be part of municipal fleets for several years; and

Whereas more data and information is necessary to encourage municipal adoption of new green technologies and to help make decisions about the most appropriate applications; and

Whereas AMO is proposing to apply to the Municipal GHG Challenge Fund to procure electric trucks which will be loaned to participants in the pilot and members to test and measure usage;

Now therefore be it Resolved that the Council of the City of Kenora will participate in and support the AMO Electric Truck Pilot Project alongside other interested municipal governments, including by partnering with AMO in the application for grant funding from the Municipal GHG Challenge Fund.

Discussion: The Mayor and Operations staff had a conference call with AMO regarding this program and it is a good opportunity for the municipality to find out opportunities to change things within our fleet department. Council felt it was a good opportunity and thankful to be chosen for this pilot project.

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3.4 2017-2018 Snow Plow Tender

Recommendation:

That the hourly rates for 2 graders from Pioneer Construction, in the amount of \$160/hr and \$160/hr (HST extra) and 1 grader from Hugh Munro Construction, in the amount of \$175/hr (HST extra) on a "call as needed" basis only, be hereby accepted.

3.5 Traffic Amendment – Rate of Speed – Hidden Trail Road

Recommendation:

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "T" – Rate of Speed - 25 kilometres Per Hour Zone for Hidden Trail Road, for the entire length; and further

That three readings be given to an amending by-law for this purpose.

4. Community & Development Services

4.1 OTF Capital Investment Stream Application

Recommendation:

That Council hereby approves an application to the Ontario Trillium Foundation (OTF) under the Capital Investment Stream by the City of Kenora in partnership with the Rotary Club of Kenora for the Splash Park project; and further

That Council directs staff to apply for funding under the Capital Investment Stream for the Rotary Club of Kenora Splash Park.

Discussion: It was questioned if the funding is approved, what will happen if the Rotary Club does not raise the additional funds they need for the project, do they lose that funding. The timing of the grant is a concern to ensure the project goes forward. We do not want to lose any funding opportunities so this is a concern. Also the commitment of \$400,000 to the capital 2018 budget to make the park accessible is something that Council has to be prepared to commit to in the 2018 budget.

4.2 Kenora Recreation Centre Concession

Recommendation:

That three readings be given to a bylaw authorizing a lease agreement between Adrianna Francis and the City of Kenora for the operation of the Kenora Recreation Centre Concession from October 1, 2017 to April 30, 2018.

Discussion: It was questioned when the concession service be open and available to the public as Council and administration are receiving calls inquiring. Matt explained that the space is ready to go and Council directed administration to have the concession open as soon as possible.

4.3 Kenora Recreation Centre Storage Fees

Recommendation:

That Council hereby approves storage rental fees for the Kenora Recreation Centre be established at \$0.66 per square foot effective immediately; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at

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its October 17th, 2017 meeting to give effect to these rates; and further

That bylaw number 113-2017 be hereby repealed; and further

That the appropriate bylaw be passed for this purpose.

Discussion: Council believes this is a good policy and it reflects that whatever group is in there will be paying a fee for the space being utilized by that group.

4.4 Set Fines for Building and Zoning

Recommendation:

That Council hereby approves the establishment of set fines for all provisions in the Zoning By-law and Building Code Act as outlined in the attached schedules; and further

That an application be made to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences under:

- Zoning By-law 101-2015 which are attached as Schedule "A"
- The Building Code Act which are attached as Schedule "A" ;and further

That the City Clerk is authorized to make any changes that may be required by the Ministry of the Attorney General or the Regional Senior Justice to obtain such set fine order.

Discussion: Council felt that awareness on this is important and advising the public that we have set fines in this area will help bylaw enforcement in doing their jobs.

F. Proclamations

Mayor Canfield then read the following proclamations:

- ✓ National Fire Prevention Week – October 8-14th
- ✓ Waste Reduction Week – October 16-22nd
- ✓ Pregnancy and Infant Loss Awareness Day – October 15th

G. Other

- Councillor Smith expressed that she really enjoyed the fall NOMA conference and it and found the sessions informative and timely. She felt more staff should have been there to hear the information.
- Councillor Goss reminded Council that it is small business week next week and encouraged Council to attend some of the events.
- Councillor Reynard also felt that NOMA was very good which had informative sessions. Harbourtown BIZ annual general meeting is next Wednesday, at 5 p.m. at the Upper Crust at Boston Pizza.
- Mayor Canfield encouraged Council to meet with Patrick Brown when he is here this week.
- Mayor Canfield received a presentation from Hubert Messman from Canada Summer Games which is a display case of medals from the games along with a letter thanking the City, staff and volunteer for the commitment to the 2017 host of the rowing event here in Kenora.

H. Next Meeting

- Tuesday, November 14, 2017

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I. Adjourn to Closed

Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That this meeting now be adjourned to a closed session at 10:41 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) **Educating & Training Members of Council (2 matters)**
- ii) **Personal Matter about an Identifiable Individual (1 matter)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 12:47 p.m. with the following reports from its closed session:-

Lake of the Woods Development Commission & Kenora Urban Trails Appointments Recommendation:

That Council accepts the resignation of Logan Wright from the Kenora Urban Trails Committee effective immediately; and further

That Council accepts the resignation of Richard Kroeker from the Lake of the Woods Development Commission effective immediately; and further

That Council hereby appoints Tanis McIntosh to the Kenora Urban Trails Committee for a term at the pleasure of Council; and further

That Council hereby appoints Torin Bergagnini and Taras Manzie to the Lake of the Woods Development Commission for a term at the pleasure of Council.

K. Close Meeting

Meeting adjourned at 12:49 p.m.